



JOB DESCRIPTION

Programs Director

Location: Paris

January 2019

Contact:

recruitment_programs@purprojet.com
4, rue de la Pierre Levée - 75011 – Paris
www.purprojet.com

I. PUR Projet

PUR Projet is a global leader in supply chain sustainability. We develop socio-environmental projects within the supply chains of our Corporate Partners. Through the economic and social empowerment of local communities and the introduction of sustainable development initiatives at the agricultural level; PUR Projet seeks to address climate change, while regenerating and preserving the ecosystems upon which these supply chains depend. Many of PUR Projet's projects fall within the categories of insetting, regenerative agriculture, agroforestry, forest conservation and landscape restoration.

PUR Projet is an impact driven social business and B Corp, based in Paris, France; with offices in Toronto, Singapore, Bogota and Thailand. We operate programs in >50 countries. PUR Projet has a depth of experience in South America, Asia, Africa and Europe, and is currently expanding its scope within North America. PUR Projet's clients range in size but include large programs with entities such as Nespresso, Burberry, Ben & Jerry's, L'Oreal, Chanel, AccorHotels and Caudalie.

More information on PUR Projet and our work can be found on our website at www.purprojet.com.

II. Job Description

PUR Projet is looking for a high-level professional, ambitious, creative and engaging, impact driven individual for the position of Programs Director.

Responsibilities:

The Programs Director will have the following responsibilities:

- As a member of the PUR Projet' steering committee, contribute to the definition and implementation of the company's strategy, expertise and knowledge management and governance taskforce.
- Develop and implement the PUR Projet global commercial strategy (outside North America) fitting with our different expertise: offsetting, insetting, impact investing, trade
- Provide strategic direction, create additional value and scale up existing programs 'impact
- Design, structure and pilot large-scale insetting proposals for new or existing clients.
- Support the development of marketing and communication materials related to PUR Projet's work and related customers programs.
- Innovate and develop new business model through collaborative approaches and stakeholder's engagement
- Manage the Program Business Unit and P&L
- Hire, manage, develop individually, inspire collectively a team of > 15 persons.
- Represent publicly PUR Projet at conferences, in meetings with existing and potential clients, and with beneficiaries in the field. Embody our values, ways of working and people culture.

Profile:

- Graduated from engineering or business schools or international universities
- > 8 years experience in consulting within leading management consulting firms, key account management, business or operations management in global companies, social businesses and/or NGOs.
- Bringing expertise in social and environmental policies, climate landscape conversation, carbon, agroforestry, offsetting, insetting, environmental certifications will be strongly valued.

- Strong desire to commit and dedicate his/her experience and energy to a unique socio-environmental business experience, driven by a strong will to contribute the integration of climate change risks into the world economy
- Attracted by SMB / start-up environment, with the ambition to develop a fast growing international business - "intrapreneurship" spirit
- Dynamic, excellent business skills and interpersonal communication. Change management
- Team management and leadership skills
- Strong project management skills, problem-solving capabilities, rigour and formalization. High self-requirement level. Capacity to deliver high-quality services to companies
- Proficient in the use Microsoft Word, Excel and Powerpoint; social media applications; and comfort with cloud-based data storage applications such as Dropbox and Google Drive.
- Professional fluency in French and English - Spanish and/or an Asian language (Mandarin, Bahasa Indonesia, Thai) would be an asset
- Location: Paris 75011
- Medium mobility: the programs director will travel for meetings with partners but also for regular field trips.

We offer :

Opportunity to work in a company with positive social and environmental impact

International and dynamic working environment

A team working with human values and using collective intelligence

III. Recruitment process

We are looking for an individual to fulfill a full-time position. The position is to be filled as soon as possible.

It is kindly requested that all submissions are made by February 8th 2019, although telephone interviews may begin before this time for any short-listed candidates who have submitted their documents early

Please be prepared to have three references available upon request.

Step 1: Selection of resume and first meeting with a team member

Please send your resume and cover letter to recruitment_programs@purprojet.com with the subject 'PROGRAMS DIRECTOR – LAST NAME, FIRST NAME'

We will select 10 to 15 profiles to participate in the recruitment process, who will be contacted to set up a meeting (ideally at the office, but via video conference if it is simpler) with one of PUR Projet's team member. The meeting will include a conversation about your motivation and relevant experience to join PUR Projet and about PUR Projet itself.

Step 2: Case study + 2nd meeting

If you are selected for step 2, the candidate will be briefed on a specific topic a week ahead and will present the deliverables at the meeting (face to face or via video conference). The case study will usually consist in the assessment of a specific program / supply chain / social and environmental risks analysis to the design of an inseting projects – or will be adapted according to the candidate.

Step 3: 3rd meeting with the team

The candidate will meet about three members of the PUR Projet team for a one-hour conversation. This will enable to get to know more team members and have a sense of PUR Projet values embodiment, working environment and company culture.

Step 4: end of the recruitment process

At this stage, a maximum of 2 candidates are still in the process and an additional meeting is organized with other directors.

The conditions of the job offer are discussed at step 4. After step 4, a formal job offer detailing the proposed conditions is sent to the selected candidate.