

JOB DESCRIPTION



PROJECT MANAGER REDD+ PERU

Location: San Martin, Peru
August 2019



CONTACT :

**Arthur Pivin, Project Manager
Conservation.**
arthur.pivin@purprojet.com

PUR PROJET

PUR Projet is a global leader in supply chain sustainability. We develop socio-environmental projects within the supply chains of our Corporate Partners. Through the economic and social empowerment of local communities and the introduction of sustainable development initiatives at the agricultural level; PUR Projet seeks to address climate change, while regenerating and preserving the ecosystems upon which these supply chains depend. Many of PUR Projet's projects fall within the categories of insetting, regenerative agriculture, agroforestry, forest conservation and landscape restoration.

PUR Projet is an impact driven social business and B Corp, based in Paris, France. We are > 60 persons with offices in Toronto, Singapore, Bogota and Thailand. We operate programs in >40 countries. PUR Projet has a depth of experience in South America, Asia, Africa and Europe; PUR Projet's clients range in size but include large programs with entities such as Nespresso, Burberry, Ben & Jerry's, L'Oréal, AccorHotels and Caudalie.

More information on PUR Projet and our work can be found on our website at www.purprojet.com.

ROLE

PUR Projet is seeking an ambitious, engaging and impact driven individual for the position of Project Manager of the REDD+ Biocorredor Martin Sagrado conservation project in San Martin, Peru.

THE PROJECT

Biocorredor Martin Sagrado is a REDD+ VCS certified community conservation Project in San Martin, Peru. It started in 2010 and is now PUR Projet's biggest project. It consists in the management of 300 000 ha of primary rainforest registered under 3 conservation concessions owed by local community organizations. The area has been recognized as a biosphere reserve by UNESCO and includes unique natural and cultural patrimony. The project's main objectives are the reduction of deforestation, the global preservation of natural resources, the creation of social value and the empowerment of local communities.

As part of the project, several activities are implemented with the local communities, including the development of sustainable economic activities, support to sustainable agriculture, sensibilization and promotion, control of the protected area, community planning and empowerment, and research. The project involves a high number of stakeholders, including farmer associations, local and national institutions, companies, NGOs, and universities.

The project is community based, with a governance systems that involves the following organizations:

- PUR Projet : project management. In charge of the project's administration, the supervision of the operations, the project promotion and development.
- FUNDAVI - the foundation representing farmers associations in the valley: project implementation. In charge of the local coordination of the project, the technical supervision of the activities, the production of deliverables, and the project's local representation.
- ACOPAGRO (cooperative), APAHUI (cooperative), APROBOC (NGO) - owners of the conservation concessions: project execution. In charge of the management of the concessions, the field coordination of the activities, the relationship with the communities and the data collection.
- Communities and local farmer associations: in charge of carrying out the activities, overseeing the community involvement and proposing activities for yearly budgets.

DUTIES & RESPONSIBILITIES

SUMMARY OF

RESPONSIBILITIES:

Lead the management and development of the REDD+ project in Peru (San Martin Region)

INDIVIDUAL RESPONSIBILITIES:

OVERSEE PROJECT'S OPERATIONS

- Oversee project's strategy and planning – in coordination with the local actors and the local communities
 - Global conservation approach and long-term strategy
 - Supervision of the definition of the yearly strategy, budgets and activities, within the participative process
 - Management and development of strategic partnerships
- Oversee project's activities and global support to the operations:
 - Follow up of the implementation of the project's activities, quality control and continuous improvement
 - Assess the feasibility of, and design new activities or initiatives
 - Training of the local teams
- Oversee the reporting within the project
 - Improvement of the project's global reporting processes and formats
 - Supervision of the data collection:
 - Operational data: from the implementation of activities
 - Financial data
 - Deforestation data
 - Development and management of impact monitoring

STAKEHOLDER MANAGEMENT

- Representation, promotion, and management of the relationships with the project's stakeholders:
 - Project's actors : coordination for the implementation
 - Communities: representation, socialization, promotion of the project
 - Public institutions: representation, promotion and lobbying
 - Other external stakeholders: Companies, universities, NGOs
- Supporting PUR Projet commercial team in the relationship with the project's financiers
- Coordinate field visits with clients and partners

PROJECT DEVELOPMENT

- Improvement of the operations: creation of content and methodologies for new activities, integration of innovations and new technologies, structuration of the existing operations

- Development of the project network
- Building the long term sustainability of the project: empowerment of the local organizations, resilience of the governance system, permanence of the social and economical impacts, knowledge transfer

PROJECT ADMINISTRATION

- Continuous improvement of the project's design
 - Organization and governance
 - Processes
 - Tools for the project facilitation
- Funds and contracts
 - Management of funds and transfers
 - Redaction and update of contracts
- Management of carbon certifications:
 - Prepare project and certification documentation
 - Coordinate with experts the treatment of satellite data and the calculation of avoided deforestation
 - Ensure required level of traceability and quality
 - Train local teams on carbon certification concepts and proceedings
 - Organize third-party audit missions for carbon standard validation and verification events.

COLLECTIVE RESPONSIBILITIES:

COMPANY CULTURE & COMMUNITY

- Support a healthy, fun and effective work environment as part of the PUR Projet Team
- Participate in internal workshops, seminars & social events to help carry PUR Projet's strong sense of community
- Demonstrate your individual character, nature and ideology within the Company and support others to do the same

SUPPORT INNOVATION

- Contribute to the improvement of PUR Projet's tools and proceedings
- Contribute to the improvement of PUR Projet's knowledge on conservation and biodiversity topics, develop training and educative material

EXTERNAL COMMUNICATION & REPRESENTATION

- Represent PUR Projet publicly at conferences, in meetings with existing and potential clients, and with beneficiaries in the field

- Support the development of marketing and communication materials related to PUR Projet's work in general, and with specific reference to projects, to support Clients' external communications

REPORTING:

- The selected candidate will report to PUR Projet Latin America Regional Manager and will also be expected to closely collaborate with a number of colleagues of the Latin America and Paris teams

QUALIFICATIONS

- EDUCATION:**
- Graduated from an MSc in Engineering, Management, Natural Resource Management, Agronomy, Forestry, Rural Development, or equivalent.
- EXPERIENCE:**
- At least 5 years of professional experience, including 2 years experience in the implementation or management of social / environmental field projects
 - Professional experience related to cocoa/coffee supply chains and/or agronomy will be a strong asset
 - Experience working in Latin America will be favoured
- SKILLS:**
- Strong project management skills: development and implementation of work plans, financial and technical management of contracts, supervision of consultants, liaison with relevant stakeholders, etc.
 - Strong relational skills and social intelligence, ability to fit in an existing organization, manage complex situations and build strong relationships
 - Strong leadership, motivation skills and capacity to inspire
 - Networking and representation skills
 - Good knowledge of computers and geographic information systems
 - Familiarity with social sciences and community work
 - Ability to work independently and deliver quality outputs within agreed tight deadlines
 - Excellent organizational skills and written and verbal communication capacity
- PERSONAL CHARACTERISTICS:**
- Adhere to PUR Projet values: Be passionate and Positive, Ready to meet the challenges, Inspiring, Credible, Responsible, accountable, Persevering and Delivering results
- LANGUAGES:**
- Candidates must be fluent in Spanish and English

WORKING CONDITIONS

The successful candidate will be based in San Martin, Peru (Tarapoto or Juanjui), and will be expected to participate in frequent field trips in the region and occasional trips to the head office in Paris or other project area, up to 40% of the total working time.

Candidates will be expected to be comfortable working both outdoors, on projects in the field, in varying conditions, and in the office.

CONTRACT

We are looking for an individual to fulfill a full-time position.
Salary will be defined upon profile.

REQUIREMENTS

Candidates must have a valid passport, legal right to work in Peru.

RECRUITMENT PROCESS

PUR Projet kindly asks that interested candidates submit their CV and a cover letter, describing their motivation and relevant experience, by email to recruitment_projects@purprojet.com and arthur.pivin@purprojet.com with the subject 'PROJECTS MANAGER REDD+ – LAST NAME, FIRST NAME'

It is kindly requested that all submissions are made by **September 15st, 2019**, although telephone interviews may begin before this time for any short-listed candidates who have submitted their documents early.

The candidates shortlisted will receive an email to request a telephone interview. The following stages of the recruitment process will include at the minimum an in-person interview, case study and team meeting.

Please be prepared to have three references available upon request.

The successful candidate will start with PUR Projet as soon as possible.