

JOB DESCRIPTION



Project Officer Livestock

Location: Paris with travels to Central Asia
August 2019

PUR PROJÉT

PUR Projét is a global leader in supply chain sustainability. We develop socio-environmental projects within the supply chains of our Corporate Partners. Through the economic and social empowerment of local communities and the introduction of sustainable development initiatives at the agricultural level; PUR Projét seeks to address climate change, while regenerating and preserving the ecosystems upon which these supply chains depend. Many of PUR Projét's projects fall within the categories of insetting, regenerative agriculture, agroforestry, forest conservation and landscape restoration.

PUR Projét is an impact driven social business and B Corp, based in Paris, France. We are > 60 persons with offices in Toronto, Singapore, Bogota and Thailand. We operate programs in >40 countries. PUR Projét has a depth of experience in South America, Asia, Africa and Europe; PUR Projét's clients range in size but include large programs with entities such as Nespresso, Burberry, Ben & Jerry's, L'Oréal, AccorHotels and Caudalie.

More information on PUR Projét and our work can be found on our website at www.purprojet.com.

ROLE

PUR Projét is seeking an ambitious, creative and engaging, impact driven individual for a role of Project Officer Livestock, with a specific experience in animal supply chains.

DUTIES & RESPONSIBILITIES

SUMMARY OF RESPONSIBILITIES:	Analyse, design, roll-out, coordination and monitoring of sustainable agriculture and supply chain projects in Central Asia, in liaison with the lead Project Manager.
INDIVIDUAL RESPONSIBILITIES:	TRACEABILITY & SUPPLY CHAIN ANALYSIS <ul style="list-style-type: none">- Structure, plan, coordinate and conduct animal supply chains analyses in different countries- Coordinate different external stakeholders (clients, BtoB suppliers, local supply chains actors)- Collect data and information- Perform risk analyses / assessments- Formalize recommendations and ensure reporting to clients
	PROJECT MANAGEMENT & CLIENT RELATIONSHIP <ul style="list-style-type: none">- Contribute to the structure, planning, coordination, monitoring of project activities at the farm and landscape level- Organise and participate to field visits- Prepare and share field reports- Track and report on project budgets and progress for internal management purposes.- Work in close collaboration with internal and external stakeholders (programs managers, technical partners, clients)
TEAM RESPONSIBILITIES:	EXTERNAL COMMUNICATION & REPRESENTATION <ul style="list-style-type: none">- Participate at conferences, in meetings with existing and potential clients, and with beneficiaries in the field

	<p>STRATEGY AND BUSINESS DEVELOPMENT</p> <ul style="list-style-type: none"> - Support Project Manager Livestock on the development of the long term strategy of animal supply projects - Support on key initiatives and business development opportunities
	<p>SUPPORT INNOVATION</p> <ul style="list-style-type: none"> - Work with the international team to continually improve PUR Projet's project tools and procedures, to ensure PUR Projet continue to highest quality project implementation and roll-out - Take part in the knowledge groups to support the continuous learning of the team on livestock and animal supply chains
	<p>CULTURE & COMMUNITY</p> <ul style="list-style-type: none"> - Support a healthy, fun and effective work environment as part of the PUR Projet Team; - Participate in internal workshops, seminars & social events to help carry PUR Projet's strong sense of community

REPORTING:	The successful candidate will report to Naïs Roy, Project Manager Livestock, and will also be expected to closely collaborate with a number of colleagues based in the Paris, Asia and other Global Offices.
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QUALIFICATIONS

EDUCATION:	Master-level (or equivalent) degree in Agronomy, Rural Development, with specialisation or experience in animal supply chains. A specific focus will be done on textile industry.
EXPERIENCE:	<p>Experience as a field operations officer in an environmental projects integrated operator, or as a consultant in a management consulting firm, or as a manager of complex operations in a corporation, as, with a specific focus on:</p> <ul style="list-style-type: none"> ○ Livestock, breeding and pastoralism rural development and/or; ○ Sustainable textile supply chain management and/or; ○ Pastures/rangeland and grazing management and/or; ○ Veterinary specialist (specific knowledge on caprine, ovine and cattle species would be a plus) and/or; ○ Geographical expertise and knowledge on Central Asia region.
SKILLS:	<p>Proficient in the use Microsoft Word, Excel and Powerpoint; Google Drive.</p> <p>Candidates must be fluent in French & English.</p> <p>Proficiency in Chinese is a strong asset.</p>
PERSONAL CHARACTERISTICS:	<p>We are seeking an individual who takes strong responsibility and accountability for their work. An individual who is driven, self-reliant and comfortable working both autonomously and in a team.</p>

	Strong interpersonal and adaptation skills will be seen as a strong asset due to the nature of the work and interaction with clients, partners and beneficiaries of the projects.
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WORKING CONDITIONS

The successful candidate will work from Paris office with project travel up to 50% of their time. Travel will occur majorly within Central Asia, or other project locations are also to be expected. Candidates will be expected to be comfortable working both outdoors, on projects in the field, in varying conditions, and in the office.

CONTRACT

We are looking for an individual to fulfill a full-time position for a 1 year contract. It is to be filled as soon as possible.

REQUIREMENTS

PUR Projet kindly asks that interested candidates submit their CV and a cover letter, describing their motivation and relevant experience, by email to recruitment_projects@purprojet.com and nais.roy@purprojet.com with the subject 'PROJECT OFFICER LIVESTOCK – LAST NAME, FIRST NAME'.

It is kindly requested that all submissions are made by 9th September, 2019.

All CVs will be reviewed by the PUR Projet Team. Those candidates shortlisted will receive an email within 2 weeks of submission, to request a telephone interview. The final two stages of the recruitment process will be an in-person interview and case study. Please also prepare 2 references for the final stage.