

Project Officer Based in Costa Rica Full time position, local contract Beginning March 2021

ABOUT

PUR Projet is a global leader in supply chain sustainability. We develop socio-environmental projects within the supply chains of our Corporate Partners. Through the economic and social empowerment of local communities and the introduction of sustainable development initiatives at the agricultural level, PUR Projet seeks to address climate change, while regenerating and preserving the ecosystems upon which these supply chains depend. Many of PUR Projet's projects fall within the categories of insetting, regenerative agriculture, agroforestry, forest conservation and landscape restoration.

PUR Projet employees represent over 80 people in 14 countries and 9 legal entities around the world.

www.purprojet.com

PUR Projet is seeking an engaging and impact driven individual for a role of Project Officer to join its Latin American team.

As a key member of Latin America team you will report to Latin America Regional Manager and will be working in a team with other Project Officer of Central America. The successful candidate will be involved in part of PUR Projet's existing and new projects in Costa Rica mostly but also support other current projects in Guatemala, Honduras and Mexico.

Your missions will be to support the development, coordination, management and monitoring of ecosystem restoration, agroforestry and regenerative agriculture initiatives with Central American agricultural communities on behalf of PUR Projet's new and existing clients; for the purpose of restoring ecosystem services and supporting sustainable livelihoods such as but not limited to:

- **Project management:** Set-up, Plan, Coordinate, and Monitor the implementation of project activities, build, train and manage local partners, control quality of implementation, improve proceedings, coordinate the implementation of Impacts monitoring activities, develop and manage project budgets, update Reporting and Communication tools and formats, coordinate carbon certification.
- **Project development:** Assess the feasibility of, and design new ecosystem restoration projects in different countries (for example Nicaragua and Mexico).
- **Partnership management:** Support the Programs Team in coordination of all project, partners including clients, local partners and beneficiaries; coordinate project field visits with and for clients and partners.
- **Support innovation:** contribute to the improvement of PUR Projet's tools and proceedings, contribute to the improvement of PUR Projet's training and educative material.
- **External representation and communication:** represent PUR Projet and support the development of marketing and communication

You have solid project management skills: development and implementation of work plans, financial and technical management of contracts, supervision of consultants, liaison with relevant stakeholders, etc; You demonstrated technical capacity for program development as well as technical; You are passionate about climate, forestry and ecology, and are a real team player : **This position is for you!**

We are looking for a candidate with:

- Minimum of 2 years of experience of field projects implementation and/or management of projects.
- Graduated from an MSc in Natural Resource Management, Agronomy, Forestry, Agroforestry, Rural Development or equivalent experience.
- Knowledge/professional experience related to the cocoa/coffee, supply chain and/or cocoa/coffee agronomy.
- Knowledge in carbon certification for afforestation/reforestation projects.
- Must be fluent in English and Spanish.
- Permit to work in Costa Rica.

How can you apply?

Send your CV (before January 18th) to: louise.barreau@purprojet.com with the subject "PO Costa Rica" to request a telephone interview. The final two stages of the recruitment process will be a case study and a team fit test. Please be prepared to have two references, and extra deliverables if possible, available upon request.