

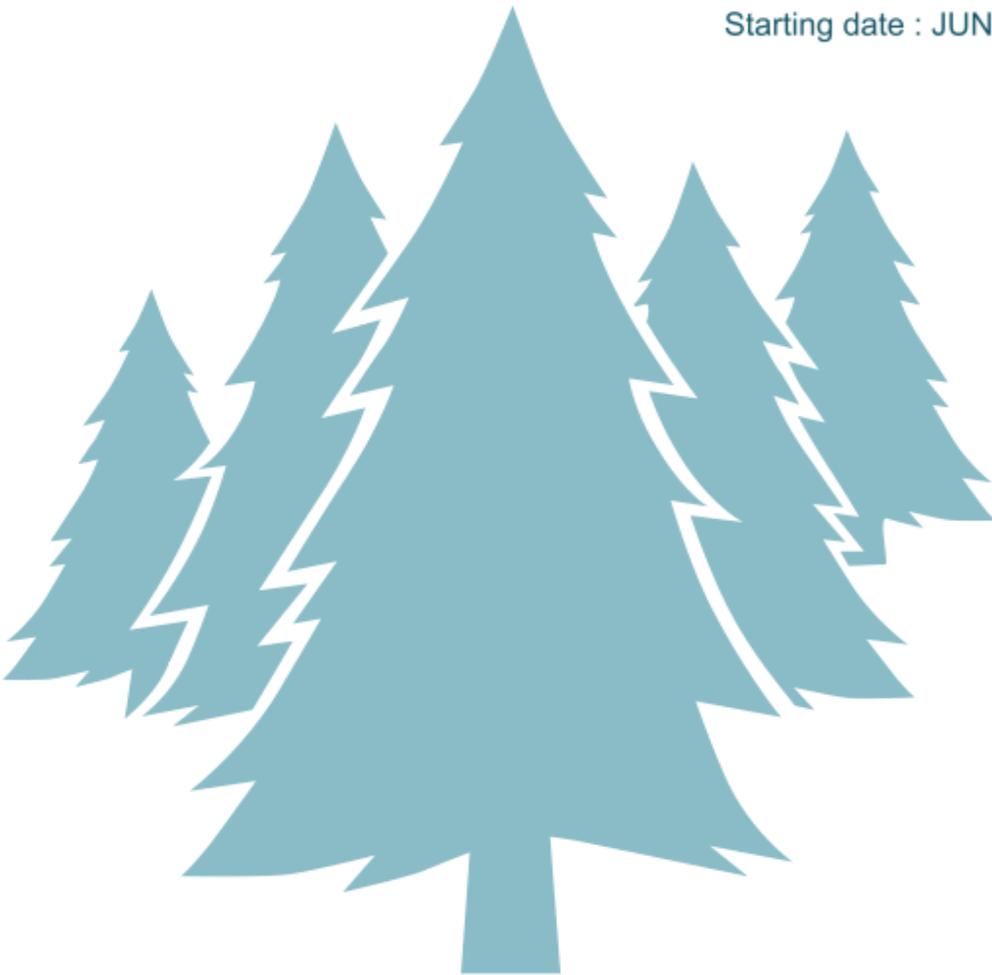
JOB DESCRIPTION



PROJECT OFFICER

Location: Toronto, Canada

Starting date : JUNE 2021



CONTACT

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Talent Manager, PUR Projet

PUR PROJET

PUR Projet is a global leader in supply chain sustainability. We develop socio-environmental projects within the supply chains of our Corporate Partners. Through the economic and social empowerment of local communities and the introduction of sustainable development initiatives at the agricultural level, PUR Projet seeks to address climate change, while regenerating and preserving the ecosystems upon which these supply chains depend. Many of PUR Projet's projects fall within the categories of insetting, regenerative agriculture, agroforestry, forest conservation and landscape restoration. PUR Projet is a mission company and B Corp which employs over 80 people in 14 countries and 9 subsidiary companies around the world.

www.purprojet.com

ROLE

PUR Projet is seeking an ambitious, creative and engaging, impact driven individual for a role of Project Officer in the coordination and implementation of regenerative agriculture and ecosystem restoration projects in Canada and the USA, on behalf of PUR Projet's new and existing clients;

The successful candidate will coordinate with local implementing partners and the Projects Team on the implementation of existing agroforestry and regenerative agriculture projects, administration and management of these programs, and support the ongoing monitoring and communication of the projects and over time.

DUTIES & RESPONSIBILITIES

SUMMARY OF RESPONSIBILITIES:	Coordinate, manage and monitor ecosystem restoration, agroforestry and regenerative agriculture initiatives with North American agricultural communities on behalf of PUR Projet's new and existing clients. The projects will take the form of regenerative agriculture, agroforestry, permaculture and others.
INDIVIDUAL RESPONSIBILITIES:	NORTH AMERICAN PROJECT COORDINATION <ul style="list-style-type: none">- Coordinate project schedules, collect and manage data for internal reporting, review project deliverables, and update reporting and communication tools- Work closely with the Project Manager and in-field partners to implement project activities, control quality of implementation, improve proceedings, and coordinate impact monitoring activities- Understand, utilize, and train field partners on reporting and monitoring tools needed to execute the project and measure project impacts
	NORTH AMERICAN PROJECT DEVELOPMENT <ul style="list-style-type: none">- Support the development of carbon strategy plans for new and existing North American projects, aligning with key industry frameworks and carbon accounting methodologies- Support the programs team in identifying and pursuing opportunities to scale North American projects
	RESEARCH & PROGRAM DESIGN <ul style="list-style-type: none">- Complete desk review and research to assess the feasibility of ecosystem restoration projects in temperate and tropical countries- Provide research summaries and briefs on specific crops and production systems in temperate and tropical countries
	PARTNERSHIP MANAGEMENT

	<ul style="list-style-type: none"> - Support the Programs Team in coordination of project client deliverables and maintain internal communication tools in a tools up-to-date status - Support the development of communication and marketing content on regenerative agriculture and biodiversity topics
	<p>AGRONOMIC / ECOSYSTEM RESEARCH & MODELLING</p> <ul style="list-style-type: none"> - Research and evaluate the application of various ecosystem restoration and regenerative agriculture approaches to specific crop and landscape applications - Research and stay up to date on regenerative agriculture and carbon frameworks, certifications and marketplaces - Conduct literature reviews and prepare summaries of complex environmental and agricultural topics and communicate research findings to non-scientific audiences

<p>KEY FOCUS AREAS:</p>	<p>TEMPERATE AGROFORESTRY & REGENERATIVE AGRICULTURE PROJECT DESIGN</p> <ul style="list-style-type: none"> - Promote regenerative agriculture and temperate agroforestry research, program design, implementation and reporting aligning with key industry frameworks <p>CARBON MONITORING & EVALUATION FRAMEWORKS</p> <ul style="list-style-type: none"> - Understand the application of key industry carbon frameworks and how they could be applied to projects in the North American region and potentially abroad
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<p>TEAM RESPONSIBILITIES:</p>	<p>COLLABORATION & EDUCATION</p> <ul style="list-style-type: none"> - Share best practices for North American project design with the global projects team - Work with team members across PUR Projet's global team to share information, knowledge and best practices - Develop content on key topics as requested, and based on your practice and expertise, to enhance the capacities of the team as a whole
	<p>SUPPORT INNOVATION</p> <ul style="list-style-type: none"> - Provide feedback and recommendations to continually improve PUR Projet's project management, and communications tools & procedures, to ensure PUR Projet continues to offer industry leading services and opportunities to its partners and clients - Be creative and bring forward opportunities and concepts that can improve the impact and sustainable of PUR Projet's projects
	<p>CULTURE & COMMUNITY</p> <ul style="list-style-type: none"> - Support a healthy, fun, and effective work environment as part of the PUR Projet team - Participate in internal workshops, seminars, and social events to help carry PUR Projet's strong sense of community - Demonstrate your individual character, nature, and ideology within the company and support others to do the same

REPORTING:	The successful Candidate will report to Paul Hrycyk, Project Manager North America for PUR Projet. The successful Candidate will also be expected to closely collaborate with a number of colleagues based in the Paris and other Global Offices.
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QUALIFICATIONS

EDUCATION:	<p>≥Bachelors (or equivalent) degree in Agronomy, Agronomical Sciences, Soil Science, Crop Science, Agroecology, Applied Ecology, Environmental Sciences/Management or a related field. A Masters-level (or equivalent) degree in a similar, related, or relevant field is considered an asset.</p> <p>Degrees in Political Science, Development, Business or other Sciences, will be considered if relevant additional professional experience in the field of agronomy or environmental protection is present.</p>
EXPERIENCE:	<p>Minimum of 2 years experience in field project implementation and management related to agronomy, ecosystem restoration and/or human development.</p> <p>Any experience related to social and environmental policy, innovative business development and corporate social responsibility will be seen as an asset.</p>
SKILLS:	<p>Science, Conservation Biology & Ecology: Proficiency in the topics of regenerative agriculture, ecosystem services, climate change, biodiversity & ecosystem diversity, and/or water resources within agricultural landscapes considered a strong asset.</p> <p>Research & Communication: An understanding of scientific and/or economic research methodologies and the ability to summarize and communicate complex information in plain language.</p> <p>Frameworks & Ecosystem Service Markets: Comfort with frameworks for ecosystem service modelling and impact metrics. Experience working with Carbon Markets and GHG accounting frameworks considered a strong asset.</p> <p>Digital Tools: Proficient in the use Microsoft Word, Excel and Powerpoint; and comfort with cloud-based data storage applications such as Dropbox and Google Drive. General competence in the use of GIS, Remote Sensing software, and/or graphic design tools such as Adobe Photoshop and Illustrator, seen as an asset but not necessary.</p>
PERSONAL CHARACTERISTICS:	We are seeking an individual who takes strong responsibility and accountability for their work. An individual who is driven, self-reliant and comfortable working both autonomously and in a team. Strong interpersonal and leadership skills will be seen as a strong asset due to the nature of the work and interaction with clients, partners and beneficiaries of the projects.
LANGUAGES:	Candidates must be fluent in English. Proficiency in French, Spanish and/or Portuguese is seen as a strong asset.

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WORKING CONDITIONS

The successful candidate will work out of the Toronto Office, but will be expected to travel on a regular basis, between 20-40% of their time. Travel will occur majorly within Canada and the USA, but trips to the head office in Paris, or other project locations should also be expected.

Candidates will be expected to be comfortable working both outdoors, on projects in the field, in varying conditions, and in the office.

CONTRACT

We are looking for an individual to fulfill a full-time position.
Starting date : June 2021.

REQUIREMENTS & CERTIFICATIONS

Candidates must have a valid passport, legal right to work in Canada and a valid driver's license.
Candidates must have the ability to travel in the USA, UK and EU at minimum.

RECRUITMENT PROCESS

Send your CV (before June 4th) to: louise.barreau@purprojet.com with the subject "PO NA - Last Name - First Name" to request a telephone interview. The final two stages of the recruitment process will be a case study and a team fit test. Please be prepared to have two references, and extra deliverables if possible, available upon request.